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## Steering Committee Minutes October 22, 1010

### ROLL CALL

- Addition to Steering Committee from the Hiawatha National Forest – New Botanist Stephanie Blumer.
- Other – Kirk Piehler indicated that we would be held to spending all of the GLRI grant money by **September 30, 2011**. Kirk indicated that proposal for future additional funding is underway and he will be working with Jim and Stephanie on this. Dusty King also indicated that the CEMCD would be actively pursuing other additional funding for the future project of the EUP CWMA.
- MOU – Signature pages to all partners at the meeting to get signed, all other signature pages would be emailed or postal mail to rest of the partners next week. We have a total of 19 partners signing the MOU. Only need to sign the signature page not the MOU document. Deadline is **December 31, 2010**.

### AGENDA FOR STRATEGIC PLANNING MEETING

- Agreement that Wendy will ask Michelle Walk to lead the Strategic Planning meeting on Jan 19<sup>th</sup> at 10 am in Newberry. If she cannot come to Newberry we could switch locations for the meeting – Put out to the entire group. If she can facilitate the meeting, Wendy will meet with her ahead of time to discuss what the cooperative is all about and what we hope to achieve with this meeting.

- The Committee all agreed to expedite the management/strategic plan for January.
- Talked about possible ways to run the meeting with the Sticky Note function so everyone has a say in what goes into all the separate categories of the Strategic Plan.
- Title for the plan – EUP CWMA Strategic Plan.
- Tentative outline for the Strategic Plan –
  - I Introduction
  - II Purpose and Background
  - III EUP CWMA Partners
  - IV Administration
    - A. Funding
    - B. Steering Committee
  - V Regional Coordination
  - VI EUP CWMA Geographic Description
  - VII Goals and Objectives
    - A. Education/Awareness
    - B. Prevention/Early Detection
      - Native Plants
    - C. Rapid Response
    - D. Inventory/Weed Management Zones
    - E. Treatment Methods
      - Physical/Mechanical
      - Biological
      - Chemical
    - F. Monitoring/Reporting/Evaluation
    - G. Annual Operating Plan

### QUESTIONNAIRE

- Agreement that we use the Survey Monkey on line. We can have up to 10 questions without charge. Marylyn will check to see what the charges are for over 10 questions. Anyone not having the computer skills to accomplish an on-line survey we could send them a copy to fill out and we would put into the computer electronically for them.
- **November 5<sup>th</sup>** the Steering Committee with send in their top 10 questions from the Agenda to both Wendy and Marylyn. Emails above in the roll call.
- **November 19<sup>th</sup>** the survey would go out to all 19 partners.
- **December 20<sup>th</sup>** the surveys would be back to Steering Committee. The Committee will go over the results on **January 5<sup>th</sup>** before the Strategic Planning meeting on the 19<sup>th</sup> of January. We will ask Michelle Walk to join in on that meeting on the 5<sup>th</sup>.